

CRANSTON SCHOOL COMMITTEE MEETING

JULY 14, 2014

HOPE HIGHLANDS ELEMENTARY SCHOOL

300 HOPE ROAD, CRANSTON, RI 02921

EXECUTIVE SESSION "C 6:00 P.M.

IMMEDIATELY FOLLOWED BY PUBLIC MEETING

MINUTES

The School Committee meeting was held on the evening of the above date at Hope Highlands Elementary School with the following members present: Chairperson Iannazzi, Mrs. Ruggieri, Mrs. Culhane, Mrs. Ruggieri, Mr. Colford, Mr. Traficante and Mr. Gale. Attorney Cascione was present for Executive Session.

Call to order at 6:02 p.m. - Convene to Executive Session pursuant to RI State Laws -

PL 42-46-5(a)(1) Personnel:

- a. Appointment of Administrator A**
- b. Discussion of Memorandum of Agreement between the Cranston School Committee and Non-Certified Employee A**

PL 42-46-5(a)(2) Collective Bargaining:

- A. Contract Negotiations; Update(s)=**

- B. (Secretaries)**
 - C. (Teachers)**
 - D. (Teacher Assistants)**
 - E. (Bus Drivers, Mechanics)**
 - F. (Tradespeople)**
 - G. (Custodians)**
 - a. Discuss contract ratification**
- PL 42-46-5(3)**
- A. District Safety Plan**

Call to Order at 6:23 p.m. - Public Session

The Roll was called; there was a Quorum present

Executive Session Minutes were sealed - Ms. Iannazzi stated that no votes were taken in Executive Session. A motion was made; moved by Mrs. Culhane; seconded by Mr. Colford. The roll was called; all were in favor.

Minutes of Previous Meetings Approved "C June 11, 2014 (Student Hearing), June 11, 2014 (School Committee Work Session), June 16, 2014 (Regular School Committee Meeting). A motion was made. Moved by Mr. Traficante; seconded by Mrs. Culhane. Ms. Iannazzi asked if there was any further discussion. There being none; the roll was called; all were in favor.

Public Acknowledgements/Communications - None

Chairperson's Communications - None

Superintendent's Communications

Dr. Lundsten stated that she wanted to hold her remarks until the August meeting. I wanted to discuss our accountability report, as well as our District Strategic Plan. Also, I wanted to compliment some of our teachers who had perfect attendance, as well as some of our other staff members. I wanted to wait until there was a larger audience.

School Committee Member Communications - None

Public Hearing

a. Students (Agenda/Non-Agenda Matters) - None

b. Members of the Public (Agenda Matters Only) - None

Consent Calendar/Consent Agenda

The following resolutions were adopted unanimously under the Consent Agenda:

14-07-1, 14-07-2, 14-07-3, 14-07-4, 14-07-5, 14-07-6, 14-07-7, 14-07-8, 14-7-10, 14-07-11, 14-07-12, 14-07-13, 14-07-14, 14-07-15, 14-07-16, 14-07-17, 14-07-18, 14-07-19 and 14-07-20

Action Calendar/Action Agenda

RESOLUTIONS

ADMINISTRATION

PERSONNEL

No. 14-07-1 RESOLVED, that the three year Collective Bargaining Agreement between the Cranston School Committee and the National Association of Government Employees (NAGE). Local 153, Custodians, be accepted subject to ratification by the Cranston City Council (Fiscal Analysis Attached).

No. 14-07-2 RESOLVED, to accept or reject a Memorandum of Agreement between the Cranston School Committee and Non-Certified Employee i°A±.

No. 14-07-3 RESOLVED, that at the recommendation of the Superintendent, said certified personnel be recalled from layoff, and;

Be it further RESOLVED that the Superintendent notify these individuals of the committee's actions.

No. 14-07-4 RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:

Julie Driscoll, Director of Early Childhood

Early Childhood Center

Contract Effective datej-.7/1/14

See Financial Impact Analysis Attached

No. 14-07-5 RESOLVED, that at the recommendation of the Superintendent the following certified personnel be appointed for the 2014-2015 school year:

Jessica Card, Step 1 + Masters

Educationj-Plymouth State University, BS, RIC, MAT

Experiencej-Laconia School District

Certificationj-.Special Education Early Childhood K-2

Assignmentj-ECC 1.0 FTE

Effective datej-August 25, 2014

Authorizationj-Replacement

Fiscal Notej- 10212040 51110

Michaela Hayes, Step 1

Educationj-RIC, BS

Experiencej-Cranston Student Teacher

Certificationj-.Special Education Elementary

Assignmentj-Waterman .6 FTE

Effective datej-August 25, 2014

Authorizationj-Replacement

Fiscal Notej- 11013260 51110

Kerri LiBassi, Step 4

Education_i-RIC, BS

Experience_i-.Cranston Substitute

Certification_i-Special Education Elementary

Assignment_i-Eden Park 1.0 FTE

Effective Date_i-August 25, 2014

Authorization_i-Replacement

Fiscal Note_i-11813260 51110

Caroline Crudale, Step 1

Education_i-RIC, BS

Experience_i-Warwick School Substitute

Certification_i-.Special Education Severe Disability K-12

Assignment_i-Cranston East .6 FTE

Effective date_i-August 25, 2014

Authorization_i-Replacement

Fiscal Note_i- 11313260 51110

No. 14-07-6 RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Priscilla Santiago, Elementary

No. 14-07-7 RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:

**Michael Ruggiero, Teacher
Cranston East
Effective Date; June 30, 2014**

No. 14-07-8 RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following certified personnel be accepted:

**Kerry Holden, Teacher
Cranston East
Effective Date; June 19, 2014**

**Amy Godek, Teacher
ECC
Effective Date; June 19, 2014**

No. 14-07-9 RESOLVED, that at the recommendation of the Superintendent, the following individual(s) be appointed as an athletic coach:

Nicholas Ruggieri, Assistant Coach Girls; Soccer

CHSE

Step-7

Class-7

Playing Competition-High School & College

Experience- Former Cranston West Assistant Coach Girls' Soccer

Certification-RI Coaches Certification; CPR\AED\First Aid

Ashley Yanek, Head Field Hockey Coach

CHSE

Step-6

Class-B

Playing Competition-High School & College

Experience-Assistant Coach Rutgers University

Certification-RI Coaches Certification; CPR\AED\First Aid

A motion was made to amend and remove Ashley Yanek's name from the resolution. Moved by Mr. Traficante; seconded by Mrs. Culhane. The roll was called; all were in favor.

No. 14-07-10 RESOLVED, that at the recommendation of the Superintendent, the following individuals be appointed as volunteer coaches:

Sydney Kahan

Cranston High School West

Girls' Soccer

No. 14-07-11 RESOLVED, that at the recommendation of the Superintendent, the following non-certified employee(s) be appointed:

James Moran, 5hr Custodian

Plant

Effective Date: July 15, 2014

Replacement

Fiscal Note: 11647050 51110

Robert DiErcole, 5hr Custodian

Plant

Effective Date: July 15, 2014

Replacement

Fiscal Note: 11847050 51110

Amy Pinheiro, Data Manager

Briggs

Effective Date: July 15, 2014

New

Fiscal Note: 18742290 51110

No. 14-07-12 RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following non-certified

personnel be accepted:

Claire Taraborelli, Teacher Assistant

Transportation

Effective Date]-June 30, 2014

Scott Casey, Custodian

Plant

Effective Date]-July 14, 2014

BUSINESS

PURCHASED AND PURCHASED SERVICES

No. 14-07-13 RESOLVED, that the following purchase be approved:

**Dishwasher for Peters Elementary School in the amount of \$15,950.
(Funding provided through the school food service program)**

Number of bids issued 5

Number of bids received 3

No. 14-07-14 RESOLVED, that the following purchase be approved:

**Parent Communication Hosted Services be awarded to Parent Link
the amount of \$1.25 per student**

Number of bids issued 5

Number of bids received 2

No. 14-07-15 RESOLVED, that the following purchase be approved:

Purchase of Used Buses in the amount of \$359,793 for 9 buses

Number of bids issued 5

Number of bids received 2

POLICY AND PROGRAM

No. 14-07-16 RESOLVED, that at the recommendation of the Superintendent, the 2014-2015 School Committee Calendar be adopted. (See attached)

No. 14-07-17 RESOLVED, that the following Instruction Policies "C Series 6000 - to be deleted and/or amended (see C.P.S. website for old policies)

#6145.3 a, b, c Instruction/Publications Delete

#6151 Class Size Delete

#6130 Organizational Plan Amend

#6143.1 Program Survey/Foreign Language Amend

#6144 a Controversial Issues Amend

#6152 Grouping Amend

No. 14-7-18 RESOLVED, that at the recommendation of the School Committee, the following revised policy be approved for first reading (see attached policy)

Policy No. 6161.2 Acceptable Use Policy (AUP)

No. 14-07-19 RESOLVED, that at the recommendation of the School Committee, the following policy be approved for first reading (see attached policy)

Policy No. 6163.1 "C Bring Your Own Device (BYOD) Policy

No. 14-07-20 RESOLVED, that at the recommendation of the Superintendent the following field trip(s) of long duration/conference(s) be authorized:

1. The Cranston West football team will be participating in the Vermont Academy Football Camp August 20, 2014 through August 22, 2014. The Academy is located in Saxtons River, VT. Coach Stoehr, the head football coach for CHSW and six other chaperones will accompany the fifty-eight students where they will participate in workshops, team building as well as practicing and concentrating on the game of football. Each individual attending will be responsible for a one hundred and seventy-five dollar fee with additional funds coming from current BAA football account and money raised during

fundraising. No player will be turned away for financial hardship.

Public Hearing on Non-Agenda Items - None

Announcement of Future Meeting(s) "C August 13, 2014 and August 18, 2014

Adjournment

Ms. Iannazzi asked if there were any other members of the public who wish to speak on non-agenda items. There being none. A motion to adjourn was made by Mr. Traficante; seconded by Mrs. Culhane. All were in favor. The meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Andrea Iannazzi,

Chairperson

Administrator's Compensation Schedule

Fiscal Year 2014-2015

NAME POSITION SCHOOL ANN

SALARY HEALTH DENTAL LIFE PENSION SURV

BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe

Julie Driscoll Director ECC	92,000.00	5296	1035	25	15,097
96 0 1334	22,883	114,883			

Administrator's Compensation Schedule

Fiscal Year 2015-2016

NAME POSITION SCHOOL ANN

SALARY HEALTH DENTAL LIFE PENSION SURV

BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe

Julie Driscoll Director ECC	92,000.00	5296	1035	25	15,097
96 0 1334	22,883	114,883			

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CRANSTON SCHOOL COMMITTEE MEETINGS AND WORK SESSIONS

SCHEDULE

2014-2015

DATE TIME LOCATION

Wednesday, Sept. 10, 2014 5:00 pm (special time) Briggs Building

Monday, Sept. 15, 2014 7:00 pm* Western Hills

Wednesday, Oct. 8, 2014 6:00 pm Briggs Building

Monday, Oct. 20, 2014 7:00 pm* Western Hills

Wednesday, Nov. 12, 2014 6:00 pm Briggs Building

Monday, Nov. 17, 2014 7:00 pm Western Hills

Wednesday, Dec. 3, 2014 6:00 pm Briggs Building

Monday, Dec. 8, 2014 7:00 pm* Western Hills

2015

**Monday, Jan. 5, 2015 5:30 pm Briggs Building
(Organizational Meeting)**

**Tuesday, Jan. 20, 2015 7:00 pm Western Hills
(Public Budget Work Session)**

**Monday, Jan. 26, 2015 7:00 pm Western Hills
(Public Budget Work Session)**

**Thursday, Jan. 29, 2015 (if necessary) 7:00 pm Western Hills
(Public Budget Work Session)**

**Monday, Feb. 9, 2015 7:00 pm Western Hills
(Budget Adoption)**

**Thursday, Feb. 12, 2015 7:00 pm Western Hills
(Budget Adoption II)**

Wednesday, March 11, 2015 6:00 pm Briggs Building

Monday, March 16, 2015 7:00 pm* Western Hills

Wednesday, April 8, 2015 6:00 pm Briggs Building

Monday, April 13, 2015 7:00 pm* Western Hills

Wednesday, May 13, 2015 6:00 pm Briggs Building

Monday, May 18, 2015 7:00 pm* Western Hills

Wednesday, June 10, 2015 6:00 pm Briggs Building

Monday, June 15, 2015 7:00 pm* Hope Highlands

Monday, June 22, 2015 7:00 pm* Hope Highlands

Thursday, June 25, 2015 7:00 pm* Hope Highlands

Wednesday, July 8, 2015 6:00 pm Briggs Building

Monday, July 13, 2015 7:00 pm* Hope Highlands

Wednesday, August 12, 2015 6:00 pm Briggs Building

Monday, August 17, 2015 7:00 pm* Hope Highlands

**Wednesday meeting dates denote School Committee Work Sessions
and Monday meeting dates denote regular School Committee
meetings. The schedule has also been adjusted, where it could be, to**

not conflict with City Council meetings.

*** = or immediately following Executive Session.**

GM July 14, 2014 Resolution No. 14-7-

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6161.2

INSTRUCTION

Access to networked information resources

Acceptable Use Policy (AUP)

Access to the Internet will enable pupils to explore thousands of libraries, databases, and bulletin boards while exchanging message with other Internet users throughout the world. The Cranston Public Schools provides educational and curriculum related opportunities to all users of the district by providing this access. The district, by adopting this policy, recognizes that access to the Internet, as well as information and communication available through the Internet, may be technically difficult to monitor and control. The Cranston Public Schools believe that the benefits to pupils from access to the Internet in the form of information resources and opportunities for collaboration, exceed any disadvantages.

Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or

potentially offensive to some people. Parents and guardians are responsible for setting and conveying the standards that their children should follow when using media and information sources. The Cranston Public Schools supports and respects each family's right to decide whether or not to apply for access.

Any user who misuses the Internet and/or the CPSnet will be denied access to use the CPSnet.

6161.2

Procedures for Implementing Policy

A. Educational Purpose

1. The Cranston Public Schools network (CPSnet) has been

established for an educational purpose to support and enhance the curriculum. For the purpose of this policy, the term

CPSnet shall include Cranston Public Schools computers, local area networks (lans), wide area networks (wans), and access to the Internet through CPSnet or other Internet Service Providers.

2. The CPSnet has not been established as a public access service or a public forum. The Cranston Public Schools has the right to place restrictions on the material accessed or posted through the system. Users, including faculty, staff, students and others granted access shall agree to follow the rules set forth in The Cranston Public Schools disciplinary code and all applicable laws.

3. The CPSnet shall not be used for private commercial purposes. This means offering, providing, or purchasing products or services for non school related usage.

4. Political lobbying is not allowed through the CPSnet.

B. Student Internet Access

1. Students will have access to the CPSnet information resources through their classrooms, library, or school computer labs, as well as through personal electronic devices as set forth in the BYOD policy.

2. Student users and their parent or guardian must sign an Acceptable Use

Agreement to be granted permission to access the Internet. The parent or

guardian can withdraw approval at any time.

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6161.2

C. Unacceptable Uses

The following uses of the CPSnet are considered unacceptable.

1. Breech of Personal Safety

a. Student users will not post personal contact information about themselves,

their parent(s)/guardian or other people. Personal Contact information includes address, telephone, school address, work address or parent information, etc.

b. Student users will promptly disclose to a teacher or other school employee

any message received that is inappropriate or makes them feel uncomfortable.

2. Illegal Activities

- a. Users will not attempt to gain unauthorized access to the CPSnetwork or to any other computer system through the CPSnet or go beyond authorized access levels. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of browsing.**
- b. Users will not make deliberate attempts to disrupt the CPSnet or any other computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.**
- c. Users will not use the CPSnet to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal activity, threatening the safety of person, etc.**

3. System Security

- a. Under no conditions should a password be provided to another person. Users are responsible for their individual accounts and should take all reasonable precautions to prevent others from being able to use their account to protect their own liability.**
- b. Users will immediately notify a teacher or a system administrator if a possible security problem has been identified.**

6161.2

c. Users will avoid the spread of computer viruses by following the district virus protection procedures.

4. Inappropriate Language

a. Restrictions against Inappropriate Language apply to public messages, private messages, and material posted on Web pages.

b. Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.

c. Users will not post information that could cause damage or disruption.

d. Users will not engage in personal attacks, including prejudicial or discriminatory attacks.

e. Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If asked to stop sending messages, the user must stop.

f. Users will not post false or defamatory information about a person or organization.

5. Respect for Privacy

a. Users will respect the privacy of confidential messages and will not repost those messages without the permission of the person who sent the message.

b. Users will not post private information about another person.

6. Respect for Resource Limits

a. Users will utilize the system only for educational activities and limited, high- quality, self-discovery activities. Faculty will provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources to conduct research and other studies related to the Cranston Public Schools curriculum. (All students will be informed by faculty of their rights and responsibilities as users of the CPSnetwork prior to gaining

6161.2

access to that network, either as an individual user or as a member of a class or group.

b. Student users will not download any file without the expressed permission of the instructor.

c. Users will not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.

7. Plagiarism and Copyright Infringement

a. Users will provide proper citation for information gathered through electronic media. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.

b. Users will respect the rights of copyright owners. Copyright infringement occurs when a user inappropriately reproduces a work that is protected by a copyright. A work includes text, graphics, photos, sounds, music, animation, video and software programs. If a work contains language that specifies appropriate use of that work, users should follow the expressed requirements. If unsure whether or not a work can be used, permission from the copyright owner must be requested.

8. Inappropriate Access to Material

a. Receiving or inputting pornographic materials, promoting violence,

engaging

in racial, gender or other defamatory slurs or for personal attacks on others is strictly prohibited.

b. Receiving or transmitting information pertaining to dangerous instruments such as bombs, automatic weapons, or other illicit firearms, weaponry, or explosive devices is prohibited.

c. The CPSnet does not permit the use of unauthorized chatrooms, blogs, forums, texting, etc.

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D. Individual Rights

1. Search and Seizure

a. Network administrators may review files and communications to maintain system integrity and to ensure that users are utilizing the CPSnet responsibly. Users should not expect that files stored on district servers or computers will be private.

b. An individual search will be conducted if there is reasonable

suspicion that a user has violated this Policy, the Cranston Public Schools' Disciplinary Procedures or the law.

2. Due Process

a. The Cranston Public Schools will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the CPSnet.

b. In the event there is a claim that a user has violated this Policy or the Cranston Public Schools Disciplinary Procedures in use of the CPSnet, the user will be notified of the suspected violation. An opportunity to present an explanation will be provided.

E. Limitation of Liability

a. The Cranston Public Schools makes no guarantee that the functions or the services provided by or through the CPSnet will be error-free or without defect.

b. The Cranston Public Schools will not be responsible for any damage suffered, including but not limited to, loss of data or interruptions of service.

c. The Cranston Public Schools is not responsible for the accuracy or quality of

the information obtained through or stored on the CPSnet.

d. The Cranston Public Schools will not be responsible for financial obligations

arising through the unauthorized use of the system.

6161.2

F. Personal Responsibility

It is a privilege, not a right to use the CPSnet and the information resources found on the Internet.

Policy Adopted: 6/16/97 Cranston Public Schools

Policy Revised: Cranston, Rhode Island

Resolution No. 14-8195;

6161.2

Cranston Public Schools

Acceptable Use Policy

For Access To

Networked Information Resources

(AUP)

**All users will be required to sign the Acceptable Use Policy.
Parent/Guardian of student users must also sign the form.**

Cranston Public School User

As a user of the Cranston Public Schools' CPSnetwork, I agree to follow rules of the Acceptable Use Policy.

Signature Date

PARENT/GUARDIAN

As the parent/guardian of this student, I have read the Acceptable Use Policy and agree to promote this policy with my son/daughter. Having read the policy, I understand that this access is designed for educational purposes.

Parent/Guardian Signature Date

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Policy #6161.3

Cranston Public Schools

Bring Your Own Device (BYOD) Policy

BYOD Student User Agreement

Purpose:

The Cranston Public Schools recognizes that its students need to be engaged in activities that promote 21st Century learning skills. Communication and collaboration are central tenets of the 21st Century learner. Many students' lives today are filled with media that gives them mobile access to information and resources whenever and wherever needed. The Cranston Public Schools has developed a secure, centrally-managed wireless infrastructure that can support personal wireless electronic devices. The Cranston Public Schools will allow students to use personal electronic devices after they and their parents/guardians have signed the BYOD student user agreement. Students wishing to participate must follow the policies stated in the CPS Acceptable Use Policy (AUP) as well as the following requirements.

Device Types:

For the purpose of this program, the word "device" means a privately owned wireless and/or portable electronic piece of equipment that includes laptops, netbooks, tablets/slates, iPod Touches, smart phones, eReaders and any device that can connect to a wireless infrastructure.

Responsible use of BYOD

1. The purpose of the use of electronic devices in CPS is educational. Electronic devices are not to be used to contact anyone inside or outside of school department buildings

2. The use of BYOD is limited to the discretion of the teacher. Electronic devices are not to be used unless directed to do so by a teacher. Students are not to use electronic devices in classrooms until directed by a teacher. Teachers cannot require that students have a device with them in class. Teachers will not be expected to provide tech support to students experiencing difficulty with their devices.

Requirements:

ñ For any student who wishes to use a personally owned electronic device within the Cranston Public Schools, they and their legal guardian must read and sign this agreement and submit it to the building principal.

ñ This policy must be renewed by students and parents at the start of each new school year.

ñ The student accepts full responsibility for his or her device and shall keep it with himself or herself at all times. The Cranston Public Schools is not responsible for the security of the device.

ñ The student shall be responsible for the proper care of their personal device, including any costs of repair, replacement or any modifications needed to use the device at school.

ñ The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated CPS policies, administrative procedures, school rules or has engaged in

other misconduct while using their personal device.

ñ Violations of any CPS policies, administrative procedures or school rules involving a student's personally owned device may result in the loss of use of the device in school and/or disciplinary action according to the CPS disciplinary code, which may include loss of use of device ranging from a day to the rest of the year, detention, ISS, and/or suspension. The device may be confiscated and a parent will be required to pick it up.

Cranston Public Schools

Bring Your Own Device (BYOD) Policy

ñ The student shall comply with teachers' requests to shut down the device.

ñ Personal devices shall be charged prior to bringing it to school and shall be capable of running off its own battery while at school.

ñ The student shall not use the devices to record, transmit or post photos or video of a person or persons on campus, nor shall any images or video recorded at school be transmitted or posted at any time without the permission of the teacher or appropriate school official.

ñ The student shall only use their device to access relevant files in accordance with the CPS Student AUP.

ñ Students are not to make any attempts to bypass or circumvent network security systems or filters. Students are only to access the internet via the CPS network, not through cellular networks or other wi-fi connections.

As a student I understand and will abide by the above policy and guidelines. I further understand that any violation of the above may result in the loss of my network and/or device privileges as well as other disciplinary action in accordance to CPS policy.

As a parent I understand that my child will be responsible for abiding by the above policy and guidelines. I have read and discussed them with her/him and they understand the responsibility they have in the use of their personal device.

Student's Signature Date

Parent's Signature Date

Policy Adopted: Cranston Public Schools

Resolution No. 14-7 Cranston, Rhode Island